Merchant Tip of the Month

- *Did you know…*

The merchant contact is responsible for maintaining the current listing of authorized users in M-Pathways Financials and Physical Resources System (FINPROD).

- An authorized user is anyone who comes in contact with or handles cardholder data (i.e. the full 16 digit credit card number), or issues credit card refunds.
- This information should be updated as changes occur.
- Detailed instructions for updating authorized users are found here **(merchant instructions begin on page 3)**:
- https://maislinc.umich.edu/mais/pdf/GL_CR_Deposit_Merchant_SS.pdf

Questions? Please contact Merchant Services at merchantservices@umich.edu.

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