Merchant Tip of the Month

With Daylight Saving Time this weekend >>

Please update Terminal Clocks

Text instructions for Verifone VX520	**Video Instructions for Verifone / Ingenico**

➢ At the Sale screen, press Enter (green button, lower right)
 	
➢ Select "Setup"
 	
➢ Type Password: 11739, then press Enter
 	
➢ Scroll (using far left purple button) to Date/Time *and* select it
 	
➢ Per prompt, enter the date (mmddyyyy), then press Enter
 	
➢ Input the time (military time), then press Enter
 	
➢ Press Cancel (red button, lower left) until returned to Sale screen
	➢ https://vimeo.com/122023874
	
	    ➢ Verifone terminal: at the 1 minute mark
	
	    ➢ Ingenico terminal: at the 2 minute and 45 seconds mark

Questions? Please contact Merchant Services at merchantservices@umich.edu.

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